**A NOTE TO THE INGLEMOOR HIGH SCHOOL ATTENDANCE OFFICE:**



Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student’s Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student ID #**: \_\_\_\_\_\_\_\_\_\_\_Grade: \_\_\_\_\_\_\_\_

*(Please Print)*

**☐**  Please excuse my student’s **ABSENCE / TARDY** on  *(Please Circle) (Date)*

 Reason:

**☐** Must leave campus \_\_\_\_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_\_\_\_ a.m./p.m. and **WILL RETURN / WILL NOT RETURN.**

 *(Date) (Time) (Please Circle)*

Reason for early dismissal:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A NOTE TO THE INGLEMOOR HIGH SCHOOL ATTENDANCE OFFICE:**



Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student’s Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student ID #**: \_\_\_\_\_\_\_\_\_\_\_Grade: \_\_\_\_\_\_\_\_

*(Please Print)*

**☐**  Please excuse my student’s **ABSENCE / TARDY** on  *(Please Circle) (Date)*

 Reason:

**☐** Must leave campus \_\_\_\_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_\_\_\_ a.m./p.m. and **WILL RETURN / WILL NOT RETURN.**

 *(Date) (Time) (Please Circle)*

Reason for early dismissal:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_